

Headteacher - Mrs Nêst Llewelyn-Cook

www.twogates.staffs.sch.uk

office@twogates.staffs.sch.uk

 @2gatesprimary

Dear Parents

Thank you for informing us that your child will be attending school during lockdown. We look forward very much to welcoming them tomorrow.

As we are in a period of National Lockdown, a priority for the school is to ensure our workforce remains at an optimum level so we can remain open for you. Staffing will therefore be on a rota basis this half-term. Your child will always be with a member of staff who is familiar to them.

Here is some specific information you need:

- The school day is 8.30 a.m. to 3.00 p.m.
- Start and end times and arrangements are as follows:

Bubble	Gate	Teaching Area	One adult please to walk your child down the driveway to the Nursery gate. Masks are compulsory for adults.
Nursery & Reception	Early Years	Reception Classrooms	
Year 1 and 2 Key Stage 1	Early Years	Y1- Mrs Dodds' Classroom Y2- Mrs Greenway's Classroom	One adult please to walk your child down the driveway to the Nursery gate. Masks are compulsory for adults.
Year 3	Top Playground	Miss Denton's Classroom	Children to proceed directly to their classrooms. Staff will be on hand to chaperone.
Year 4	Driveway	Miss Batchelor's Classroom	
Year 5	Driveway	Miss Parsons' Classroom	
Year 6	Top Playground	Mrs Bishop's Classroom	

- Children should wear **school uniform** and bring an **outdoor coat**. We are keeping windows open for ventilation, so please pop an extra layer of clothing on.
- P.E. Days will be communicated via text. On these days children should come in their P.E kit.
- All children will need to **bring a packed lunch from home for tomorrow, 6th January**, as arrangements for catering are yet to be finalised. Thank you for your assistance in this matter.
- Children should bring a **water bottle** (strictly no juice/squash as per EYFS dental hygiene regulations); this will be taken home every day and must be thoroughly sanitised before return, thank you.
- There will be no mid-morning snacks available to purchase, so children can bring in a **snack for morning break**- fruit and vegetables only please, in a small bag.
- If your child has occasional toileting accidents, please provide a change of clothes in a named carrier bag.
- **The children do not need to bring a bag or anything else into school.**
- **Stripes** after school club is not currently open, sorry.

We would like **to reassure you again** that significant risk assessment and planning has taken place to ensure that we continue to **operate as safely** as possible. This remains the ATLP and Two Gates' priority at all times; we will be implementing the latest guidance set out by the Government and Public Health England to continue to mitigate against risk.

All our measures were communicated yesterday and can be seen on the Covid page of our web-site.

Thank you for your co-operation and as always, we are here for you and your wonderful children. If we can help in any way, just contact the school.

Yours sincerely,

N Llewelyn-Cook
Headteacher

If you need to share **information** about your child, please email office@twogates.staffs.sch.uk
Alternatively you can telephone the school office on 01827 213 855



Love children, love learning.