

Stripes After School Club

Terms & Conditions for Parent/Main Carer

- ⇒ All children attending Stripes After School Club must be registered beforehand The registration fee is £5 per term or £10 for the whole year, payable upon registration.
- ⇒ A booking form must be completed and handed in to club staff **with payment in full** by the Wednesday of the week before care is required
- ⇒ Booking forms will not be accepted without payment in full
- ⇒ The fee is £11.00 per session or part of session for one child or £10.00 per child for siblings attending the same session
- ⇒ Fee increases will be announced eight weeks in advance
- ⇒ No refunds can be made for pre-booked sessions unused due to illness or other reason (bearing in mind that we do not ask you to book more than one week in advance), as staffing levels are based on booking form requests.
- ⇒ Stripes After School Club will be open Monday to Friday from 3.15 p.m. until 5.45 p.m.
- ⇒ Children must be collected by the end of the session for which they are booked
- ⇒ If a parent/carer will be late to collect their child they must notify Stripes After School Club by telephone
- ⇒ A late collection charge of £11.00 per hour or part of hour will automatically be applied in these circumstances
- ⇒ All late collection charges will have to be settled in full before another booking form can be accepted
- ⇒ Stripes After School Club will be closed during school holidays
- ⇒ Parents must supply Stripes After School Club with emergency contact telephone numbers and these must always be up to date
- ⇒ It is the parent/carer's responsibility to notify Stripes After School Club staff in writing of any change of work place, home address, mobile telephone number or contact person
- ⇒ Children will not be allowed to leave Stripes After School Club with an adult who is not named as a contact on their personal record
- ⇒ Drinks will be made available to the children throughout the session
- ⇒ A light snack will also be provided
- ⇒ It is the responsibility of the parent/main carer to ensure that staff are notified in writing of any allergies their child suffers
- ⇒ Should a child be on prescribed medication, it is the responsibility of the parent/main carer to notify the Manager and to sign the necessary consent form if medicine needs to be administered during their time at Stripes After School Club
- ⇒ We want all children to enjoy their time at Stripes. We will expect the highest standard of behaviour at all times. Persistent disruptive behaviour will result in loss of registration and childcare.

Please sign and return this copy of our terms and conditions.

I have read and understood the conditions set out above and agree to abide by them. I understand that failure to do so may result in loss of my childcare place.

Name: _____

Signed: _____

Name of child: _____

Relationship to child : _____

Date: _____



Stripes After School Club Home copy



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*Thank you for signing and returning our terms and conditions.
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